

# Alice Zelenko

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## Teaching Artistry Experience:

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### Brooklyn Acting Lab, *Teaching Artist*

January 2024 — Present

- Lead teach after school drama across New York Public Schools through Park Slope, Carroll Gardens, and Sunset Park
- Develop targeted/cumulative weekly lesson plans, creating entire Units for Comedy, Musical Theatre, etc. K-5th
- Coordinate regular digital and live communication between school administration, BAL, and parents to ensure student safety and behavior from pick up to drop off

### Theatre Aspen, *Educational Apprentice*

June 2023 — August 2023

- Selected from 800+ applicants by Jed Bernstein, former President of Lincoln Center, for a cohort of 20 apprentices
- Artistic directed and choreographed fully-staged and designed productions *The Tempest*, *Shrek Jr.*, *The 25th Annual...*
- Led and developed 10 weeks of curriculum across multiple locations in Shakespearean Verse, Music, Set/Costume Design, Improvisation, Dance, Stage Combat, and Drama Games/Storytelling for K-12
- Strategized effective classroom management skills for 30+ class sizes and coordinated pick-up, drop-off, and parent communication concerning incident reports, registration, general questions, and weekly performances
- Managed administrative scaffolding such as class registration, intake paperwork, and budget reconciliation

### Atlantic Theatre Company, *Front Desk*

November 2023 — Present

- Negotiated main phone line concerns regarding box office, produciorial, educational, and financial/grant requests
- Organized rental process for both internal and external artists, managing studio space and opening/closing mechanism

### Eugene O'Neill Theatre Center, *Company Management Apprentice*

June 2021 — August 2021

- Coordinated air, train, and rental car travel across five conferences (300 artists) with a \$20,000 summer budget
- Maintained talent master housing and travel matrices, conducted room checks, prepared 300+ key and name tag sets
- Facilitated campus hospitality through robust event management (Gala, NPC, Cabaret) with O'Neill artists and staff

### SOOP Theatre Company, *Teaching Artist*

September 2023 — December 2023

- Collaboratively teach after-school drama focused on foundational musical theatre skills across disciplines of vocal music, jazz dance technique, and creative scene work/improvisation for K-8 and 25+ class sizes
- Artistically devise, cast, cut, direct, and choreograph final play presentations, including *Frozen* and *Willy Wonka Jr.*
- Facilitate parent-teacher communication concerning student scheduling conflicts, and casting/creative disputes

### Book Nook NYC, *Teaching Artist*

September 2022 — June 2023

- Led triweekly literacy enrichment classes for students 30 months-5 years old, developing penmanship and language
- Mediated with caregivers and supervisors consistently to ensure student progress, safety, and social-emotional health

### Friends With Dads NYU, *Artistic Director, Executive Producer*

September 2019 — June 2023

- Executively directed, produced, and collaboratively wrote monthly sketch comedy shows for a 14-member ensemble
- Formally booked with professional comedy venues across the city (Asylum, PIT, Kraine) with consistent ticket profits
- Managed monthly social media marketing campaigns, budgetary alignment, external purchases, and special events

## Education:

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### New York University: Tisch School of the Arts (*Atlantic Acting School, Classical Studio*)

2019-2023

BFA in Drama, Social Cultural Analysis, and Educational Theatre Minor

GPA 4.0 (All semesters)

## Skills:

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- **Administrative:** Microsoft Office Suite (Outlook, Word, Excel), Asana Task Management, Adobe Photoshop/Canva, Final Cut Pro X Editing, QLab, APA/MLA Citation, CMS Publishing, Prepared.
- **Artistic:** Advanced Acting Training (Shakespeare, Practical Aesthetics, Music Theory, Viewpoints/Suzuki), Dramatic Literary Coverage, New Work Development, Artistic Direction/Production, Dance and Fitness Instruction (Jazz, Ballet, Contemporary, MT), Sketch and Imporsational Comedy, and Electrician Experience.
- **Miscellaneous:** Russian, Conversational Hebrew, French, Driver's License, Passport.

## Awards/Honors:

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Dean's List

Salutatorian, National Honors Society

NYU Tisch School of the Arts, 2019-2023

Denver School of the Arts, 2018